**Libraries & Information Services Center**

The Libraries & Information Services Center (The Library) serves AASTMT academic community in all its locations. With its 13 branch Libraries, The Library fulfills the academic and research needs of both students and teaching staff.

* **Branches:**

|  |  |  |
| --- | --- | --- |
| **Library** | **Location** | **Colleges Served** |
| Main Library | Abu-Qir Campus | * Engineering & Technology * Computing & Information Technology * International Transport & Logistics * Pharmacy |
| Architecture Library | Abu-Qir Campus | * Department of Architectural Engineering & Environmental Design – College of Engineering & Technology |
| Maritime Library | Abu-Qir Campus | * Maritime Transport & Technology * Fisheries Technology & Aquaculture |
| Management Library | Miami Campus | * Management & Technology * Institute of International Transport & Logistics * Graduate School of Business * Language & Communication |
| Alamein Library | Alamein Campus | * Medicine * Dentistry * Pharmacy * Artificial Intelligence * Engineering & Technology * International Transport & Logistics * Engineering & Technology * Graduate School of Business |
| Engineering Library -  Heliopolis | Heliopolis Campus | * Engineering & Technology * Computing & Information Technology |
| Management Library -  Heliopolis | Heliopolis Campus | * Management & Technology * International Transport & Logistics * Language & Communication |
| Management Library -  Dokki | Dokki Branch | * Management & Technology * International Transport & Logistics |
| Smart Village Library | Smart Village Branch | * Engineering & Technology * Computing & Information Technology * International Transport & Logistics * Management & Technology * Language & Communication * Law * Graduate School of Business |
| Port Saeed Library | Port Saeed Campus | * Engineering & Technology * International Transport & Logistics * Fisheries Technology & Aquaculture |
| Aswan Library | South Valley Branch | * Engineering & Technology * International Transport & Logistics * Management & Technology * Computing & Information Technology * Archaeology & Cultural Heritage |
| Sharjah Library | Sharjah - UAE | * Maritime Transport & Technology * International Transport & Logistics |
| Latakia Library | Latakia - Syria | * Maritime Transport & Technology * International Transport & Logistics * Engineering & Technology * Management & Technology |

The 13 libraries are all connected through online interactive terminals to ensure easy access to the in-house database. In order to offer a distinguished information service, The Library established an integrated information system that facilitates direct search through a computerized catalogue and online databases.

* **Areas & Equipment:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Library** | **Area (m2)** | **No. of Tables** | **No. of Chairs** | **No. of Computers** |
| Main Library | 750 | 55 | 220 | 10 |
| Architecture Library | 120 | 21 | 105 | 5 |
| Maritime Library | 190 | 8 | 50 | 4 |
| Management Library | 150 | 6 | 32 | 6 |
| Alamein Library | 167 | 6 | 33 | 7 |
| Engineering Library -  Heliopolis | 222.3 | 24 | 50 | 4 |
| Management Library -  Heliopolis | 90.28 | 9 | 42 | 4 |
| Management Library -  Dokki | 111.5 | 6 | 20 | 2 |
| Smart Village Library | 222 | 22 | 64 | 8 |
| Port Saeed Library | 207.8 | 18 | 36 | 2 |
| Aswan Library | 225 | 12 | 42 | 6 |
| Sharjah Library | 288 | 7 | 40 | 6 |
| Latakia Library | 204 | 12 | 72 | 5 |

* **Information Resources:**
  + **Printed Books:**

|  |  |
| --- | --- |
| **library** | **No. of Books** |
| Main Library | 18386 |
| Architecture Library | 3106 |
| Maritime Library | 3884 |
| Management Library | 6651 |
| Alamein Library | 922 |
| Engineering Library - Heliopolis | 7955 |
| Management Library - Heliopolis | 4601 |
| Management Library - Dokki | 2183 |
| Smart Village Library | 2789 |
| Port Saeed Library | 2071 |
| Aswan Library | 4055 |
| Sharjah Library | 758 |
| Latakia Library | 4096 |

* + **Electronic Resources:** AASTMT Libraryprovides Library users with the information resources they request, whether those resources are accessible on-campus or through The Egyptian Knowledge Bank ([www.ekb.eg](http://www.ekb.eg)). Users can also have remote access to AAST subscribed databases when they are off-campus through VPN.
* List of Electronic Resources:<http://www.aast.edu/en/sites/library/contenttemp.php?menutab=65&unit_id=16&page_id=1600014>
* **Library Services:**

1. **Reader Services:**
   * + **In-house Reading**

All library locations provide quiet and conducive areas for both reading and studying. Users can work by themselves or as part of a group. Users may choose between using their own computers or using one of the library’s desktop computers.

* + - **Borrowing**Borrowing privileges are automatically extended to AASTMT faculty, registered students, and permanent staff.
* **Photocopying**  
  The AASTMT library offers photocopying services. In-house photocopies are available up to (30) pages.
* **Outside users may access AASTMT Library’s website.**
* **To access Printed books/journals/dissertations, a written request from their sponsoring authority must be sent to AASTMT in advance.**

1. **Information Services:**

* **Database Search** This service is provided to AASTMT’s lecturers, employees, and students, who are preparing an assignment, paper, or working on a dissertation. Search results include papers, articles, dissertations, conference proceedings, books or other searches done in the field of study, in such a way that also helps in preparing the literature review. Results can be obtained in print format, on a CD-ROM, or sent via email.   
  **Users can request searches:**
  + In person by filling "Bibliographic Search Request form" at their Library
  + Using the On-Line "Bibliographic Search Request form"
  + Sending e-mail to their Information Librarian
* **Document Delivery** This service is provided to AASTMT’s lecturers, employees or students. Users who are looking for an article/paper published in a periodical not available in the Library, can order it through the British Library Document Supply Center (BLDSC). Articles usually arrive 10-15 days after ordering them. The Information Librarian will contact the user upon the arrival of the article/paper.
* **Selective Dissemination of Information (SDI)** A personalized service tailored to each user’s needs of information. This service is provided to AASTMT’s lecturers. A report of available monographs is printed or sent by e-mail to the user whenever an addition to the Library’s database matching his/her interests occurs.
* **Current Awareness** A newsletter is sent by email to all the Academy’s lecturers, in order to keep them updated with developments in Library facilities. This newsletter highlights the areas that might be of interest, like a detailed list of new books added to the library collection, new databases and e-journals added, new services, useful web sites, conferences, and dissertation abstracts.

**Library website:**

[**http://www.aast.edu/en/sites/library/**](http://www.aast.edu/en/sites/library/)

**Library Page on Facebook:**

[**http://www.facebook.com/groups/87509693564/**](http://www.facebook.com/groups/87509693564/)